



# UTAH DEPARTMENT OF HEALTH

Bureau of Child Development  
Early Childhood Utah

## Utah Department Of Health (UDOH) Ages and Stages Online Questionnaire:

### Privacy Policy and Consent to Use of Data

**IMPORTANT:** BY SUBMITTING DATA AND/OR USING THIS WEBSITE, YOU GIVE YOUR CONSENT TO THE USE OF YOUR PERSONALLY IDENTIFIABLE INFORMATION AND DEVELOPMENTAL SCREENING DATA AS DESCRIBED IN THE FOLLOWING PRIVACY POLICY:-

#### Privacy Policy

This Privacy Policy describes UDOH current policies and practices with regard to Personally Identifiable Information (PII) and developmental screening data (ASQ data) collected through the Ages and Stages Questionnaire (ASQ) Online ("website") used by the participating program, agency or entity. The term "Personally Identifiable Information or PII" refers to information about you and your child such as name, birth date, telephone number, e-mail address, or mailing address.

#### Notification of Changes to this Policy

Because of changes in the law and the changing nature of technology, our data practices will change from time to time. If and when our data practices change, we will (as soon as practicable) post the changes on this website to notify you of the changes. We encourage you to check this page frequently.

#### Collection and Use of PII and ASQ Data

We collect and store the PII and ASQ data you provide us. We periodically supplement the PII and ASQ data you provide us with PII and data received from other sources including contracted third parties. We may use your PII to match records. Matched data records can assist us in improving early care and childhood education programs in Utah, to evaluate the effectiveness of early care and education outcomes for participating children, and to identify characteristics of programs associated with positive outcomes for children.

#### Disclosure of PII and ASQ Data

Your PII and ASQ data is protected. After data records have been matched, your PII and ASQ data is de-identified, suppressed and/or aggregated before being utilized for program evaluation, research and/or reporting purposes.

We do not share, sell, or distribute your PII and ASQ data with third parties, except under these limited circumstances: PII and ASQ data may be transferred to contracted third parties who act

for the UDOH in accordance with the purposes for which the data was originally collected or for purposes to which you have subsequently consented.

Where it is appropriate, before disclosing PII and ASQ data to a third party, we contractually require the third party to take adequate precautions to protect that data and to maintain confidentiality.

### **Data Integrity and Security**

We strive to maintain the reliability, accuracy, completeness and currency of PII and ASQ data in our databases and to protect the privacy and security of our databases. We store your PII and ASQ data only for as long as reasonably necessary for the purposes for which it was collected or to comply with any applicable legal or ethical reporting or document retention requirements.

Our employees who have access to PII and ASQ data have been trained to handle such data properly and in accordance with our security protocols and strict standards of confidentiality. Although we cannot guarantee against any loss, misuse, unauthorized disclosure, alteration or destruction of data, we are diligent in our efforts to prevent such occurrences.

Please contact the Chief Privacy Officer, Utah Department of Health (801-538-6271) for further questions.